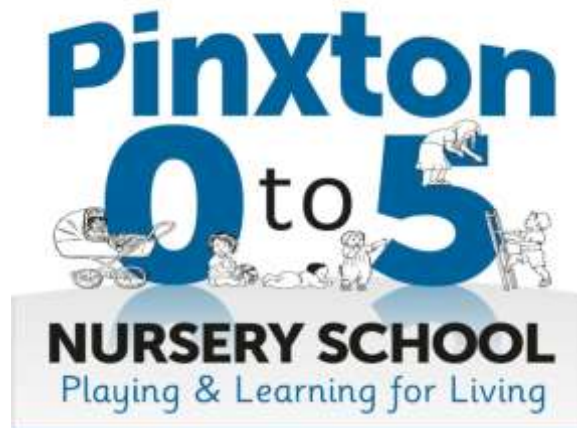


WELCOME TO



'playing and learning for living'

WITH FULL DAY CARE and FAMILY SERVICES

**KIRKSTEAD ROAD
PINXTON
NOTTINGHAMSHIRE.
NG16 6NA**

01773 863105

Website www.pinxtonnurseryschool.co.uk

Pinxton 0-5 Nursery School



Maintained Education



Dear Parents/Carers

We would like to welcome you and your child to Pinxton Nursery School.

This booklet gives important information that you will need to know about the Nursery School - so please read on.

This is a Derbyshire Local Authority Nursery School that provides a programme of carefully planned educational play activities for children aged 0 to 5 years.

The Nursery School staff are all fully trained and are either qualified Nursery Teachers or Nursery Nurses.

Parents are always welcome in our Nursery School, if we can help in any way please do not hesitate to come and see us at any time. We are here to help you and your child wherever possible. [Email Headteacher@pinxton.derbyshire.sch.uk](mailto:Headteacher@pinxton.derbyshire.sch.uk)

The Nursery School can provide continuous care and education for children from 0 to 5 years, from 7.30 am to 5.45 pm, with breakfast, dinner and tea, from Monday to Friday all year round accept for Christmas and bank holidays.

Children receive 15 free hours of Nursery Education from the term after their 3rd birthday. However, parents are able to pay for more hours in addition to their child's free 15, and they are able to pay for their child to come to the Nursery School before they are three years old if they wish.

If your child is ill and shows any symptoms of coronavirus please do not bring into nursery and contact us ASAP.

Policies are all available on our website.

Take Care. We are looking forward to seeing you back at nursery.

Jayne Allton

PINXTON NURSERY SCHOOL

1. When bringing and collecting your child please wait at the front door for a member of staff who will greet you and your child
 - Do not enter the building unless invited
2. Soft toys are discouraged to be brought into nursery school.
3. Equipment will be cleaned regularly throughout the daily / session, at the end of each day the caretaker will do a deeper clean as per health and safety guidelines and the DCC cleaning services
4. If children require changing due to being soiled staff will wear gloves, and aprons
5. Payment of Fees – can you please try to pay these by BACs/Internet Banking or Vouchers to limit the handling of cash. If you do need to bring cash, please do ensure this is placed in an envelope, clearly labelled with your child's name. Bank account details for fees are;
 - Pinxton Nursery School Childcare CIC, Account Number 65284609, Sort Code 08-92-99
6. Maintained Nursery Snack Money – If possible can you send by BACs/Internet Banking to the following account;
 - Pinxton Nursery School Fund, Account Number 80524966, Sort Code 60-01-10
Again if you prefer to send cash please send in an envelope with child's name on

Please remember that if your child or anyone in your family shows signs of coronavirus please do not send into nursery and contact nursery as soon as possible. E.G. Cough, flu like symptoms, high temperature.

Please be mindful that we have tried to eliminate as much risk as possible to your child and staff but this cannot be fully assured.

STAFF WHO WORK WITH THE 3 TO 5 YEAR OLD CHILDREN

- HEAD TEACHER *Jayne Allton*
- NURSERY TEACHER *Amy Coleman*
- NURSERY NURSE/FOREST SCHOOLS LEAD..... *Amy Vardy*
- NURSERY NURSE *Sonya Kastelan*
- NURSERY NURSE *Sally Key*
- SENIOR BUSINESS OFFICER..... *Deena Tivey*
- LUNCH TIME SUPERVISOR/SNACK ASSISTANT..... *Theresa Hutsby*
- LUNCH TIME SUPERVISOR/NURSERY NURSE Level 2 ... *Michelle Stain*
- LUNCH TIME SUPERVISOR /NURSERY NURSE Level 2... *Carly Wade*
- LUNCH TIME SUPERVISOR *Lauren Chirms*
- LUNCH TIME SUPERVISOR (Relief)..... *Sally Hancock*
- LUNCH TIME SUPERVISOR (Relief)..... *Zoe Fallows*
- CARETAKER *Dean Rae*

STAFF WHO WORK WITH THE 0 TO 3 YEAR OLD CHILDREN

- CHILDCARE MANAGER *Lauren Bilkhu-Smith*
- SENIOR NURSERY NURSE..... *Grace Stephens*
- DEPUTY NURSERY NURSE..... *Rachel Kirk*
- NURSERY NURSE (Room Leader)..... *Nicola James*
- NURSERY NURSE (Room Leader)..... *Lauren Bateman*
- NURSERY NURSE *Jacqui Gibson*
- NURSERY NURSE *Amie Sivers*
- NURSERY NURSE *Bethany Holloway*
- NURSERY NURSE (level 2)..... *Nikki Brownbridge*
- NURSERY NURSE (level 2) *Chloe Leivers-Lloyd*
- NURSERY NURSE ASSISTANT..... *Emily Delaforce*
- APPRENTICE NURSERY NURSE *Megan Adams*
- NURSERY SUPPORT WORKER..... *Emily McCallum*
- NURSERY SUPPORT WORKER..... *Zoe Fallows*
- SUPPLY NURSERY NURSE (level 2)..... *Emily Walker*
- NURSERY ADMINISTRATOR..... *Charley Perry*
- GARDEN MAINTENANCE *Ben Houghton*

NURSERY TIMES

FOR OVER 3's



Breakfast Time

7.30am – 8.30am

Breakfast is served 'family style' between 7.30 and 8.30am

Please ring the bell and wait for staff.



The Morning Session

8.45am – 11.45am

Arriving time is **8.45am**. The main door closes at **9.15am**.

Please wait on the path and follow the arrows. Your child will be collected by a member of staff from the door. At the end of the session, staff will bring them out to you.

Collecting time is latest **11.45am**. The doors open at **11.15am**.



Dinner Time

11.45am – 12.45pm



The Afternoon Session

12.45pm – 3.45pm

Arriving time is **12.45pm**. The main door closes at **1.15pm**

Please wait on the path and follow the arrows. Your child will be collected by a member of staff from the door. At the end of the session, staff will bring them out to you.

Collecting time is **3.45pm**. The doors open at **3.15pm**



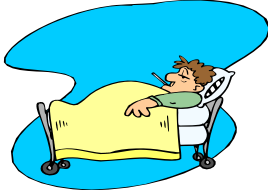
Tea Time

3.45pm – 5.45pm



Please do your best to arrive on time.

ABSENCES AND ILLNESS



If your child is ill - particularly with sickness and diarrhoea, high temperature and coughs and colds - **please keep them at home** until they are fully recovered. The best place for young children when they are ill is at home where they are unable to pass infection on to other children. We do not have the facilities to care for sick children in the Nursery School.

**YOUR CHILD MUST HAVE AT LEAST 48 HOURS FREE OF INFECTION
BEFORE RETURNING TO THE NURSERY SCHOOL**

If your child is likely to be, absent for a few days – please let us know.

Coronavirus - if your child is displaying symptoms of coronavirus, please test and if this is positive please keep your child at home and self-isolate for 5 days. Please contact nursery straight away.



**THANK YOU
FOR THE CALL**

SAFE GUARDING INFORMATION

Parents should be aware that the school will take any reasonable action to ensure the safety of its children.

In cases where the school has reason to be concerned that a child may be subject to ill-treatment, neglect or other forms of abuse, staff have a legal duty to follow Safe Guarding Procedures and inform Social Care of their concern.

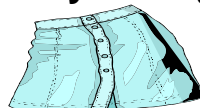
A FEW REMINDERS! PLEASE REMEMBER TO –

- Put names in items of clothing such as – coats, hats, gloves, jumpers, and wellies – in fact any item of clothing that is likely to be removed whilst at Nursery.



(This is particularly important because children often have the same item of clothing and may sometimes go home in the wrong one!)

- Dress your child in clothes they can easily manage at the toilet.

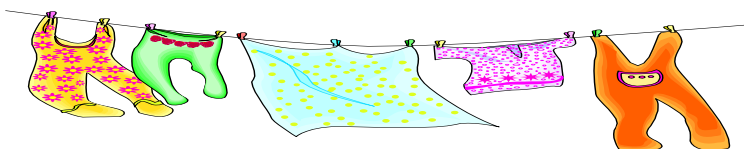


(We encourage the children to be as independent as possible – but this can be difficult for them if they are wearing such things as tight jeans, awkward belts and tights)

- Invest in our school uniform. It creates a sense of belonging to the school – Order as soon possible ready for your child's first day.

Sweatshirts	-	£10.00
Cardigans	-	£11.50
Polo shirts	-	£ 8.50
T-shirts	-	£ 8.00
Fleece	-	£17.00
Sunhats	-	£ 5.00
Knitted Hat	-	£ 5.00

- We do provide aprons for messy play but young children need to relax and enjoy activities and will be anxious about spoiling best clothes.



(You will also need to consider if their clothing and footwear is safe for climbing and balancing and suitable for outdoor play.)

- Remove all jewellery – except small studs for pierced ears.



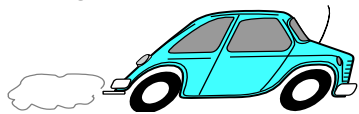
- Leave sweets and children's own toys at home.
(These can easily get lost or broken!)

- **Snack is 40p per session.** This is used to buy snack and resources such as ingredients for cooking with the children, malleable materials and resources to supplement a theme or focus.

MAKING THE NURSERY SCHOOL SAFE

THE **RED DOOR** AT THE ENTRANCE TO THE NURSERY SCHOOL IS A SECURE DOOR. NO-ONE IS ABLE TO JUST WALK IN – THEY HAVE TO BE LET INTO THE BUILDING. THIS DOOR IS OPEN BUT MONITORED BY STAFF FOR THE FIRST AND LAST 30 MINUTES OF THE MORNING AND AFTERNOON SESSION.

- If you arrive by car, do use the Village Hall car park. Unfortunately, the Nursery Carpark is closed to all parents please park on the road or the village hall.



- It is **your** responsibility to ensure that other people who may bring or collect your child from the Nursery School are also informed of these safety precautions.



FOR HELPING US MAKE THE NURSERY SCHOOL SAFE

INFORMATION WE NEED FROM YOU



ALL CHILDREN - We will ask you to complete a Nursery School – ‘**Collecting Form**’- this tells us of family members and friends that you will allow to collect your child from the Nursery School at the end of the session – particularly if there is a last minute arrangement when you are unable to get back to Nursery yourself. You will need to remember to keep this information up to date – such as change of addresses and/or telephone numbers. You will need to tell us if you are asking someone else to collect using the procedure below.

PLEASE LIMIT TO ONE ADULT WHEN DROPPING OFF AND COLLECTING PLEASE.



ALL CHILDREN - Please remember to inform the member of staff when you arrive, if someone other than yourself is coming to **collect** your child. This is then recorded along with any other messages and information you wish to share with us.



We will expect you to **telephone** the Nursery School to inform us of any last minute change of plan and if someone other than yourself is coming to **collect** your child.



Please remember to inform us of any **change** to the information you have given to us regarding contact names and addresses, place of employment and all telephone numbers.



WE APPRECIATE YOUR CO-OPERATION.



**‘EARLY CHILDHOOD IS THE FOUNDATION
UPON WHICH YOUNG CHILDREN BUILD
THE REST OF THEIR LIVES’.**



We hope that your time spent at PINXTON NURSERY SCHOOL will be happy for both you and your child.

Whilst you are with us we will be working hard to;

- provide a **caring learning** environment that is happy, friendly and secure for all the children and their families.
- provide a curriculum that enables all our children of all ages to grow and learn in all areas of development – personal, social and emotional, communication and language, literacy, mathematics, physical, creative and understanding of the world.
- present a curriculum that provides continuous opportunities for learning as specified in the '**EARLY YEARS FOUNDATION STAGE CURRICULUM**' that enables the children to acquire attitudes, and characteristics to learning that will form the foundation for their future development and education.
- ensure that **ALL** the Nursery children have equal opportunity to access and enjoy the Nursery curriculum by giving consideration to individual, special and specific needs and by giving additional support where appropriate.
- teach the children the knowledge and skills that are appropriate to their age, stage of development and level of understanding.
- support the children in becoming independent, becoming confident to make choices and decisions and so develop their self-esteem.
- provide a nurturing, environment where children of all ages feel safe, secure and valued and where they feel confident and curious to interact with stimulating and challenging learning opportunities.
- provide a nurturing environment where quality care and high standards of health, safety and hygiene meet children's physical needs.
- encourage a responsibility, respect and consideration for the well being of others in the Nursery School by establishing standards of discipline and courtesy.
- encourage the children to become part of the Nursery community and to understand Nursery rules and routines and to be accepting of guidance given by adults.
- provide a learning environment that is exciting and challenging and that encourages the children to be curious about the world around them.

OUR RELATIONSHIP WITH PARENTS AND CARERS IS VERY IMPORTANT TO US.

WE BELIEVE THAT;

- we should develop a partnership with parents so that by working together we are able to provide the best possible care and education for their children.
- we should value the knowledge parents have of their children and that as their child's first carers and educators, parents can support the Nursery School in meeting the individual needs of their child.
- we should work closely with parents to ensure a smooth transition for the children from home to Nursery and also from Nursery to Infant School.
- we should value the views of parents and the contribution they are able to make in the day-to-day life of the Nursery School.
- we can support parents with the demanding and challenging role of bringing up young children by joining with other agencies to offer additional family services.
- we can extend our learning environment to offer parents and carers opportunities to further their own knowledge and skills and so encourage confidence building and self-esteem.



Text to parents

We use 'texting to parents' to communicate school news, updates, reminders and events. Please keep us up dated with your mobile.



A few tips to prepare

- **Talk to them about coming to Nursery – what they will be playing with and what they might do.**
- **Sound positive and tell them how much they will enjoy it!**
- **Try to hide your own anxieties – little children are very quick to pick up on your worries!**

REMEMBER – some children settle well others may take a lot longer. Stay positive and stick with it – they will get there.

IF YOU HAVE ANY CONCERNS OR QUESTIONS CONCERNING YOUR CHILD IN THE NURSERY SCHOOL – PLEASE COME AND TALK TO THE NURSERY STAFF. WE WELCOME COMMENTS AND FEEDBACK FROM PARENTS.

PLEASE SPEAK TO ANY MEMBER OF THE NURSERY SCHOOL STAFF, THE HEAD TEACHER AND THEREAFTER THE SCHOOL GOVERNING BODY OR THE AREA EDUCATION OFFICE. UNDER THE EDUCATION, REFORM ACT 1988 THERE HAS BEEN ESTABLISHED A LOCAL ARRANGEMENT FOR THE CONSIDERATION OF COMPLAINTS. THE COMPLAINTS PROCEEDURE CAN BE FOUND ON THE SCHOOLS WEBSITE OR FROM THE SCHOOL.

PINXTON 0 to 5 NURSERY SCHOOL

Address: Kirkstead Road
Pinxton
Nottinghamshire
NG16 6NA

Telephone: 01773 863105

Email: headteacher@pinxton.derbyshire.sch.uk

Chair of Governors: Ben Houghton
Contact: Office at Nursery – Details will be forwarded

Local Authority: Derbyshire Local Authority

Area Education Office: John Hadfield House
Dale Road, Matlock.
Matlock
Derbyshire.
01629 580000

OFSTED: 0300 123 1231

In addition to the permanent Nursery School staff, you may also see other people in the Nursery School, as we are a 'learning' school: We learn from others and they learn from us! Nursery Nurse Students who do some of their practical training with us. Students from Frederick Gent School join us on 'Work Experience'.

We also have visits from other professionals such as; Speech Therapist, Advisory Teachers, Health Visitor, Social Worker, School Improvement Officers for 0-3's and 3-5's. Support Worker for the children, staff liaison with our feeder schools to ease transfer to the next school.

We also have professionals who come to share and observe our good practice.